

Officer Non Key Executive Decision

Relevant Chief Officer (Decision Maker):	John Blackledge, Director of Community and Environmental Services
Relevant Cabinet Member (for consultation purposes):	Councillor Fred Jackson, Cabinet Member for Environment, Transport and Climate Change
Report Author (Officer name and title):	Jenna Douthwaite, Senior Corporate Procurement and Projects Officer
Implementation Date of Decision:	13 September 2019

BULKY MATTERS AND ROVER SERVICE

1.0 Purpose of the report:

- 1.1 To confirm the outcome of the recent tender exercise undertaken for the provision of Bulky Matters and the Rover service.

2.0 Recommendation(s):

- 2.1 To approve the appointment of Calico Enterprise Ltd (Burnley) as the contractor for Bulky Matters and the Rover service. The contract is for a period of 1 year with the option to extend for 1 further year subject to budget, demand and satisfactory review.

3.0 Reasons for recommendation(s):

- 3.1 A formal OJEU tendering exercise was undertaken during August 2019 to select a single supplier to provide the Bulky Matters and Rover service across Blackpool and Wyre, working in partnership with Wyre Council. The Council invited tenders through the e-tendering portal The Chest, in a one stage open process.

A total of 18 suppliers registered an interest and one supplier submitted a tender. This was the incumbent supplier, and the evaluation panel were satisfied that the bid was of suitable quality and within the advertised budget.

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| 3.2a | Is the recommendation contrary to a plan or strategy adopted or approved by the Council? | No |
| 3.2b | Is the recommendation in accordance with the Council's approved budget? | Yes |

3.3 Other alternative options to be considered:

None.

4.0 Council Priority:

4.1 The relevant Council Priority is: “Communities: Creating stronger communities and increasing resilience”.

5.0 Background Information

5.1 This is a recurrent procurement requirement. The contract will provide on-going provision of the Bulky Matters and Rover service across Blackpool and Wyre.

5.2 Bulky Matters is a bulky household items collection service, which includes re-use, recycling and recovery of collected items, operating across Blackpool and Wyre.

The Rover service is a mobile vehicle recycling facility for households in Blackpool to deposit recyclable waste. The Rover service operates across Blackpool only at agreed locations during set times of the day.

A single supplier is required to provide the management and delivery of the Bulky Matters Service, on behalf of Blackpool Council and Wyre Borough Council and Rover on behalf of Blackpool Council.

The successful supplier will operate an appointment system for the collection of bulky items and collection dates, including a choice of am/pm and evening collections in a 3 hour time zone, via the supplier’s ordering system which will be capable of interfacing with council customer service IT and call handling systems.

The service shall as a minimum be provided Monday to Saturday, with at least one evening and weekend slot available within each Council area. The service provider will not be required to provide the service on Bank Holidays, nationally proclaimed holidays, nor between Christmas day and New Years Day (inclusive).

The Service Provider shall organise the service such that it is capable of meeting Blackpool Council and Wyre Borough Council’s service requests to ensure no customer waits longer than 7 days (unless requested by the customer).

The Contractor must provide enough resource to handle as a minimum, 6,500 collections per year across the two Authorities operating 6 days per week including 2 evenings.

Does the information submitted include any exempt information?

No

List of Appendices:

None.

6.0 Legal considerations:

6.1 The process was undertaken in line with Public Contract Regulations 2015 and is in line with the Council's Contract Procedure Rules. Authority has been sought from the Head of Procurement. The Council will enter into a contract with Calico Enterprise Limited.

7.0 Human Resources considerations:

7.1 None.

8.0 Equalities considerations:

8.1 None.

9.0 Financial considerations:

9.1 The cost of the service will be met within existing budget.

10.0 Risk management considerations:

10.1 None.

11.0 Ethical considerations:

11.1 The preferred supplier has signed the Council's Supplier Charter.

12.0 Internal/ External Consultation undertaken:

12.1 Blackpool Council staff from various services and representatives from Wyre Council were involved in the evaluation process.

13.0 Decision of Chief Officer

13.1 To approve the appointment of Calico Enterprise Limited.

14.0 Reasons for the Decision of the Chief Officer

- 14.1 Calico Enterprise Limited has submitted a tender that meets the requirements of the specification, which demonstrates good quality and is within budget.